Ute Indian Tribe

Job Vacancies Announcement:

October 27, 2026 – November 10,2026

(Note: Tribal Preference will be exercised.
All salaries are DOE and subject to change.)

To obtain an application online, visit: www.utetribe.com; or stop by our office located inside the Tribal Office at 6964 E. 1000 S. in Fort Duchesne, Utah, 84026 Submit application to:

Jobs@utetribe.com

Announcement: 2026-11	**POSITION:** Grievance Committee Member (2 Positions) **Department: Human Resource**	**Classification: Tribal**
Qualifications:	1 – Non – Tribal Representative 1 – Tribal Alternative Representative	
Announcement: 2026-47	**POSITION:** Road Maintenance Coordinator **Department: Road Maintenance-IRR Transportation**	**Classification: Full Time/ 80 Hrs./Grant (P) $61,425/$29.53 (AP) $68,250/$32.81**
Qualifications:	**Education:** High School Diploma or equivalent; G.E.D. **Experience**: Must have general working knowledge of the Tribal Transportation Program. Must have knowledge of practices, methods, techniques, and equipment used in road maintenance. Ability to learn and interpret the Federal Rules and Regulations related to road maintenance work in accordance with 23 U.S.C. 202(a). 25 CFR 170 Appendix A to subpart G and other related rules and regulations. Ability to assist in the performance of construction management including; inspections, reporting, and corresponding with the contractors, to perform this job successfully an individual should have basic computer skills such as word processing software (Microsoft Word) and spreadsheet software (Microsoft Excel). Must have a valid Utah State Driver's license and qualify for a Tribal license permit; driving history must meet insurance carrier requirements.	
Announcement: 2026-50	**POSITION:** Grants Compliance Supervisor **Department: Grants Administration**	**Classification: Full Time/ 64 Hrs./Tribal (P) $72,000/$43.26 (AP) $80,000/$48.08**
Qualifications:	**Education**: High School Diploma or equivalent; G.E.D. Bachelor's Degree in Accounting **Experience**: Knowledgeable experience utilizing and implementing Great Plains software for grant compliance, general ledger knowledge. Applied experience utilizing a draw-down process. Knowledge of Office Management and the budget (OMB)A-133 & Circular A-87. Ability to manage multiple tasks with highly organized documentation, ability to work outside of normal working hours to meet project deadline, and the ability to work in a stressful environment and adapt as needed. Must have a valid Utah State Driver's License and qualify for a Tribal License permit; driving history must meet insurance carrier requirements. Must pass a pre-employment drug test and is subject to random U/A's as an employee of the tribe. Must pass a Criminal Background check.	
Announcement: 2026-52	**POSITION:** Director **Department: Ute Tribal Transportation-IRR**	**Classification: Full Time/ 80 Hrs./Grant (P) $65,000/$31.25 (AP) $68,000/$32.69**
Qualifications:	**Education**: High School Diploma or equivalent; G.E.D **Experience**: Two (2) year work experience in a similar position. Must have detailed understanding of the Tribal Transportation. First-hand knowledge of budgets and alternate funding sources. Field work will be required. Any additional education and training may be substituted for work experience on a year-to-year basis. Must have a valid Utah State Driver's License and qualify for a Tribal License permit; driving history must meet insurance carrier requirements. Must pass a pre-employment drug test and is subject to random drug screenings as an employee of the Ute Tribe. Must pass a Criminal Background check.	

Updated 9/29/2026 @ 4:30 P.M AT

Announcement 2026-53	**POSITION:** Clinical Director **Department: Alcohol Substance Abuse Prevention**	**Classification: Full Time/ 80 Hrs./Grant** **(P) $90,000/$43.26 (AP) $100,000/$48.07**
Qualifications:	**Education**: High School Diploma or equivalent; G.E.D. Master's Degree in Social Work or equivalent, Valid LCSW or equivalent in the State of Utah and maintain licensure requirements for entire duration of position. **Experience**: Supervisory experience two (2) years in a clinical setting. Minimum of one (1) year free from any alcohol and/or substance use. Prefer two years, experience in alcohol/substance and/or prevention program working with Native Americans. Must have a valid Utah State Driver's License and qualify for a Tribal License permit; driving history must meet insurance carrier requirements. Must pass a pre-employment drug test and is subject to random U/A's as an employee of the tribe. Must pass a Criminal Background check.	
Announcement 2026-63	**POSITION:** Coordinator **Department: Brownfields**	**Classification: Full Time/ 64 Hrs./Grant** **(P) $35,417/$21.28 (AP) $39.353/$23.64**
Qualifications:	**Education**: High School Diploma or equivalent; G.E.D. Additional Degrees and or Certification in Environmental Field, Grants and Accounting preferred. **Experience**: Must have working knowledge of grants, grant proposals, various grant reporting. Knowledge of budgets and alternate funding sources. Knowledge of environmental issues. Working knowledge of MS Office and Excel. Ability to communicate effectively, ability to manage multiple tasks with highly organized documentation, ability to work outside of normal working hours to meet project deadlines, ability to work in a stressful environment and adapt as needed. Must be self-motivated. Must have a valid Utah State Driver's License and qualify for a Tribal License permit; driving history must meet insurance carrier requirements. Must pass a pre-employment drug test and is subject to random U/A's as an employee of the tribe. Must pass a Criminal Background check.	
Announcement 2026-67	**POSITION:** Home Health Aide **Department: Senior Citizens**	**Classification: Full Time/ 64 Hrs./Tribal** **(P) $30,600/$18.38 (AP) $34,000/$20.43**
Qualifications:	**Education**: High School Diploma or equivalent; G.E.D. Must work well with the public. **Experience**: Must be able to obtain a CPR and First Aid Card. Must be able to obtain a Food Handlers Permit. Must be familiar with services offered by local agencies in the community. Must be culturally sensitive to the traditional health concepts, practices and beliefs of the Ute people and other federally recognized tribal members living on the Ute Indian Reservation. Strict confidentiality is required. Ability to communicate effectively at a level required for successful job performance. Ability to speak or understand the Ute language to place the elderly at ease. Must be self-motivated without much difficulty and/or having to be instructed. Must have a valid Utah State Driver's License and qualify for a Tribal License permit; driving history must meet insurance carrier requirements. Must pass a pre-employment drug test and is subject to random U/A's as an employee of the tribe. Must pass a Criminal Background check.	
Announcement 2026-81	**POSITION:** Site Coordinator **Department: Head Start Program**	**Classification: Full Time/ 72 Hrs./Grant** **(P) $20,827/$14.46 (AP) $23,141/$16.07**
Qualifications:	**Education**: High School Diploma or equivalent; G.E.D. Must be working on obtaining an AA degree. **Experience**: Must have the ability to train/work with adults and children, low-income community members, and leaders of a variety of cultural groups. Must have excellent oral, written, and computer skills. Must have a current CPR, First Aid, Universal Precaution and Food Handlers permit. Must have a valid Utah State Driver's License and qualify for a Tribal License permit; driving history must meet insurance carrier requirements. Must pass a pre-employment drug test and is subject to random U/A's as an employee of the tribe. Must pass a Criminal Background check.	

Announcement # 2026-82	**POSITION:** Family Advocate **Department: Head Start Program**	**Classification: Full Time/ 80 Hrs./Grant** **(P) $27,820.80/$17.38 (AP) $30,912/$19.32**
Qualifications:	**Education**: High School Diploma or equivalent; G.E.D. Associate Degree in Human Service, Social Work, Family Services, Counseling or related field with one-year experience working with preschool age children; obtain within 18 months of hire, a credential or certification in social work, human service, family service, counseling or a related field. **Experience:** Must have the willingness to meet families in their homes, must maintain strict confidentiality. Must be friendly, positive, responsible and capable of exercising good judgement in dealing with children and adults. Must be flexible and ready to deal with unexpected situations. Must be able to communicate and work well with others. Physical Requirements: Must be able to lift a child weighing up 40 pounds. Must have a valid Utah State Driver's License and qualify for a Tribal License permit; driving history must meet insurance carrier requirements. Must pass a pre-employment drug test and is subject to random U/A's as an employee of the tribe. Must pass a Criminal Background check.	
Announcement # 2026-100	**POSITION:** Field Technician **Department: Water Rights**	**Classification: Full Time/ 64 Hrs./Tribal** **(P) $ 42,750/$25.69 (AP) $45,000/$27.04**
Qualifications:	**Education**: High School Diploma or equivalent; G.E.D. Bachelor's degree is preferable; however, certificates of technical training is recognized and encouraged, if the Field Technician does not have the requisite education initially, he/she shall commit to enroll in relevant courses as the Director shall advise. The Field Technician shall commit to further education in water resources management, water conservation and environmental compliance continuing education in database/mapping in technology and equipment is also required. **Experience**: Monitoring, reporting, and documenting agricultural, domestic, municipal and industrial water rights-availability, distribution and uses other tribal water depts. To investigate water related complaints, issues, and assist w/prevention and re-mediation of flood related damage as needed. Must be able to successfully pass a background investigation & pre-employment drug/alcohol screen. Must have a valid Utah Driver's License to obtain/maintain a Tribal Driver's License permit.	
Announcement # 2026-101	**POSITION:** Clerk (Whiteriver Band)-1 Position **Department: Vital Statistics**	**Classification: Full Time/ 64 Hrs./Tribal** **(P) $ 31,499.52/$18.93 (AP) $35,000/$21.03**
Qualifications:	**Education**: High School Diploma or equivalent; G.E.D. Office experience is a plus. **Experience**: Must have the ability to work with staff, department heads, employees, and the general public. Collaborate effectively with team members to achieve command goals and contribute to a positive working environment and work well under stress. Must have knowledge of recordkeeping operations, must be familiar with all office equipment, fax, copier machine, calculator and scanner. Must be knowledgeable and able to work with Excel, Microsoft office. Strict confidentiality is required. Must have the ability to communicate effectively at a level required for a successful job performance. Must be self-motivated. Must be able to successfully pass a background investigation & pre-employment drug/alcohol screen. Must have a valid Utah Driver's License to obtain/maintain a Tribal Driver's License permit.	
Announcement # 2026-102	**POSITION:** Clerk (Uncompahgre Band)-1 Position **Department: Vital Statistics**	**Classification: Full Time/ 64 Hrs./Tribal** **(P) $ 31,499.52/$18.93 (AP) $35,000/$21.03**
Qualifications:	**Education**: High School Diploma or equivalent; G.E.D. Office experience is a plus. **Experience**: Must have the ability to work with staff, department heads, employees, and the general public. Collaborate effectively with team members to achieve command goals and contribute to a positive working environment and work well under stress. Must have knowledge of recordkeeping operations, must be familiar with all office equipment, fax, copier machine, calculator and scanner. Must be knowledgeable and able to work with Excel, Microsoft office. Strict confidentiality is required. Must have the ability to communicate effectively at a level required for a successful job performance. Must be self-motivated. Must be able to successfully pass a background investigation & pre-employment drug/alcohol screen. Must have a valid Utah Driver's License to obtain/maintain a Tribal Driver's License permit.	

Announcement # 2026-105	**POSITION:** Ditch Riders (4) **Department: Water Rights**	**Classification: Full Time/ 80 Hrs./Tribal** **(P) $27,360/$18.00 (AP) $30,400/$20.00**
Qualifications:	**Education**: High School Diploma or equivalent; G.E.D. **Experience**: The Ditch Rider reports to and assists the Water Rights Director in carrying out all responsibilities related to the monitoring and delivery of Uintah Indian Irrigation Project Water. General duties include, but are not limited to, conferring with the Uintah Indian Irrigation Project Operations and Maintenance Company. Conferring irrigation turns may begin and run at various times of the day. Ditch Rider's schedule of work may vary and the Ditch Rider may be required to be available at odd hours of the day and night within a twenty-four (24) hour period. Must be familiar with all Water Rights, Agencies, and persons pertaining to the different canals and ditches. Must have a valid Utah Driver's License to obtain/maintain a Tribal Driver's License.	
Announcement # 2026-115	**POSITION:** Social Worker **Department: Ute Family Service**	**Classification: Full Time/ 80 Hrs./Tribal** **(P) $45,000/$21.63 (AP) $50,000/$24.03**
Qualifications:	**Education**: High School Diploma. Bachelor's Degree in Social Work or a related human services field preferred. Experience in child welfare, family services, or case management preferred. **Experience**: Utilize supervision effectively and participate in ongoing professional development and training. Knowledge of social work principles and case management practices. Strong verbal and written communication skills. Coordinate services and referrals with Tribal, Community, State and Federal agencies. Advocate for clients and assist families accessing available resources and support services. Maintain accurate, timely, and confidential case records, reports and documentation, and other required records. Perform other related duties as assigned by the Family Services Director. Develop, implement, and monitor individualized case plans that promote child safety, family stability, and permanency. Successful completion of Criminal Background investigation. Must pass a Background check. Valid Utah State Driver License, ability to obtain a Tribal Driver License.	
Announcement # 2026-122	**POSITION:** Male House Manager **Department: Red Pine**	**Classification: Full Time / 64 Hrs./Tribal** **(P) 26,624/$16.00 (AP) 29,952/$18.00**
Qualifications:	**Education**: High School Diploma or equivalent; G.E.D. **Experience**: Must possess computer skills and have working knowledge of Microsoft software. Must be able to input daily logs, reports and forms, as well as documenting medication use. Must obtain within 90 days of employment: CPR Certification and First Aid Responder Certification, and Food Handlers permit. Must have a valid Utah State Driver's License and qualify for a Tribal License permit; driving history must meet insurance carrier requirements. Must pass a pre-employment drug test and is subject to random U/A's as an employee of the tribe. Must pass a Criminal Background check.	
Announcement # 2026-124	**POSITION:** Indoor Air Technician **Department: Air Quality**	**Classification: Full Time / 80 Hrs./Grant** **(P)** $39,489.30/$18.98 **(AP)** $43,877/$21.09
Qualifications:	**Education**: Must have a High School Diploma, College Degree preferred or work experience equivalent. **Experience**: Experience and or background in the Air Quality and or Environmental field. Must have basic proficiency in computer skills Microsoft, Excel or comparable spreadsheet programs. Duties will include but not limited to researching elements of an indoor air program; conducting activities related to improving air quality and indoor air for our tribal communities and community members. Must be able to successfully pass a background investigation and pre-employment drug/alcohol screen. Must have a valid Utah Driver's License to obtain/maintain a Tribal Driver's License permit.	
Announcement # 2026-125	**POSITION:** Air Quality Specialist **Department: Air Quality**	**Classification: Full Time / 80 Hrs./Grant** **(P) $54,007.20/$25.96 (AP) $60,008.00/$28.85**
Qualifications:	**Education**: High School Diploma or equivalent; G.E.D. Bachelor's Degree or advanced degree in Environmental Biological or Chemical Science. Maintain a heightened awareness of Standards of Conduct. **Experience**: Experience with Microsoft Word, Outlook, PowerPoint and Excel. Knowledge or willing to learn Tribal, State and Federal Environmental regulations; including but not limited to Clean Air Act. Ability to assess the nature and seriousness of oil/gas production emissions and its impact on Tribal land by identifying point sources on Tribal Land within the reservation. Prepare and submit Clean Air Act Section 105 quarterly reports that identify accomplishments for each work plan commitment. Monitor budget to reflect quarterly expenditures and submit annual federal funding application. Must be able to perform duties without or minimal supervision, communicate effectively with strong verbal and writing skills. Must be able to successfully pass a background investigation and pre-employment drug/alcohol screen. Must have a valid Utah Driver's License to obtain/maintain a Tribal Driver's License permit.	

Announcement 2026-126	**POSITION:** Compliance Specialist **Department: Minerals/Royalty Management**	**Classification: Full Time /64 Hrs./Grant** **(P) $42,000/$25.24 (AP) $45,000/$27.04**
Qualifications:	**Education**: High School Diploma or equivalent; G.E.D. Must have 3 years in oil and gas accounting/auditing is preferred or a combination of continuing education towards completion of an accounting or business related degree or an in house oil and gas accounting/auditing experience. **Experience**: Knowledge of governmental auditing and accounting systems. Must be able to follow the GAGAS Rules. Have the ability to establish and maintain effective working relationships with companies having leases on Tribal Lands. Proficient with computers and applicable software, including Microsoft Office Suite. Be willing to learn other programs deemed necessary by the Office of Natural Resources Revenue (ONRR). Must be able to successfully pass an intense background investigation and pre-employment drug/alcohol screen. Must have a valid Utah Driver's License to obtain/maintain a Tribal Driver's License permit.	
Announcement# 2026-130	**Position:** Public Safety Operator **Department: BIA/OJS Law Enforcement**	**Classification: Full Time / 80 Hrs./Tribal** **(P) $39,481.20/ (AP) $43,868/21.09**
Qualifications:	Education: High School Diploma or GED equivalent. Must Possess a valid Utah Operators License. Must have an acceptable criminal record checks by fingerprints classification through UCJIS and NCIC. Must become certified from the Federal Law Enforcement Training Center Indian Police Academy within one year of employment. Subject to be placed on rotating schedule including morning, swing & graveyard shift or as needed. Experience: Provide Public Safety Operator for Law Enforcement and Ute Indian Tribe required knowledge, skills and ability to MULTI TASK. Will report to the Public Safety Supervisor or Chief of Police. Using several types of computer software prepares reports of activities and incidents encountered in accordance with required forms, procedures and techniques. Practical knowledge of standardized Law Enforcement telecommunication systems.	
Announcement# 2026-136	**Position:** Community Health Representatives **Department: CHR**	**Classification: Full Time / 80 Hrs./Grant** **(P) $30,000/$14.42 (AP) $35,360/$17.00**
	Education: High School Diploma or G.E.D. C.N.A certificate is a plus. Experience: Complete Basic CHR and refresher training, First Aid, CPR and specialized training. Complete Resource and Patient Management System (RPMS) training. Provide home visits to evaluate and monitor the health status and wellbeing of tribal members of all ages which include health assessments and screenings, included but not limited to checking vital signs, visual diabetic foot check etc. Provide client referrals and transports to medical facilities when necessary, ability to operate standard office equipment. Ability to assist clients within equipment needed for mobility or hygiene. Must have a valid Utah State Driver License and qualify for a Tribal License permit via driving history meeting insurance carrier requirements. Pass a pre-employment drug test. Pass a Criminal Background Check. Must be up to date on immunizations.	
Announcement# 2026-140	**Position:** Process Server **Department: Justice Center**	**Classification: Full Time / 64 Hrs./Tribal** **(P) $26,624/16.00 (AP) $33,000/$19.83**
Qualifications:	Education: High School graduate or equivalent, Familiarity with Process Serving Laws a plus. Ute language a plus. Experience: Knowledge of Tribal court procedures, read, write and verbally communicate effectively. The Process Server is responsible for delivering legal documents in person to individuals who are witnesses, defendants, and other parties. Must show initiative and exercise sound independent judgement in the realm of responsibilities, discretion, and confidentiality of court activities. The incumbent must be dependable, reliable, responsible, and able to fulfill obligations. The process server works directly under the general supervision of the Tribal Court Administrator. Must possess a valid Utah State Driver License and qualify for a Ute Tribe Driver License. Driving history must meet insurance carrier requirements. Must pass a pre-employment drug test and will be subject to random testing. Successfully pass a Criminal Background Check. Never been convicted of a felony or been convicted of a misdemeanor in the past year.	

Announcement# 2026-141	**Position:** Cook (3) Positions **Department: Head Start Program**	**Classification: Full Time / 72 Hrs./Tribal** **(P) $26,208.00/$14 (AP) $29,296.80/$15.65**
Qualifications:	Education: Head Start Cook Experience: Must have or obtain Food Handlers Certificate, 1st Aid, CPR. Must have dependable transportation, have experience in preparing food in a program setting or restaurant. Responsible for the preparation and serving meals, receiving and storing of food. General record keeping, perform point-of-serving meal counts. Keeping accurate production records, perform requirements of CACFP, inventory, preparing nutritious meals for the children, able to life 40lbs, stand for long periods of time, bending, lifting, follow safety procedures in the work setting.	
Announcement# 2026-142	**Position:** Auditor **Department: UTERO**	**Classification: Full Time / 80 Hrs./Tribal** **(P) $65,520/$31.50 (AP) $69,992/$33.65**
Qualifications:	Education: Minimum of Bachelor's Degree in Accounting. At least 4 years accounting experience in Auditing and Accounting. As least three years of supervisory/managerial experience is desirable. Experience: Knowledge of procedures for JIB (joint interest billing) accounting. Direct projects and be goal oriented. Know all revenue recovery guidelines and error detection. Automate, streamline and enhance processes and procedures. Ability to interpret and explain tribal laws, ordinances, and regulations to a wide variety or individuals and groups. Must possess a valid Utah State Driver License and qualify for a Ute Tribe Driver License. Must pass a Criminal Background check.	
Announcement# 2026-144	**Position:** UIT Lead Security Officer **Department: Ute Indian Tribe Security Dept.**	**Classification: Full Time / 64 Hrs./Tribal** **(P)$43.000/$25.84 (AP) $45,8060/$27.52**
Qualifications:	Education: High School Diploma or GED. Experience: Excellent supervisory skills, skills in both verbal and written communication, skills in observing situations and decision making. Dealing courteously in a professional manner with the public. Able to work all security equipment (i.e. 2-way radio). Some Experience in police or security field. Must be willing to work various shifts, holidays or as needed. Must maintain a Utah Driver's License to obtain a Tribal Driver's License. Must pass a criminal background check, pre-employment drug/alcohol test will be subject to random drug testing during course of employment.	
Announcement# 2026-145	**Position:** UIT Security Officer **Department: Ute Indian Tribe Security Dept.**	**Classification: Full Time / 64Hrs./Tribal** **(P)$32,000/19.23 (AP)$34,000/$20.43**
Qualifications:	Education: High School Diploma or GED. Experience: Excellent supervisory skills. Skills in both verbal and written communication. Excellent observation and decision making. Skill in dealing courteously in a professional manner with the public. Able to work all security equipment. (i.e. 2-way radio). Must be willing to work various shifts, holidays or as needed. Required to maintain flexible work schedules in order to accommodate weekend, evenings shift's, holidays or as needed. Must pass a pre-employment drug/alcohol test, will be subject to random drug testing during course of employment.	
Announcement# 2026-146	**Position:** Health Specialist **Department: Head Start Program**	**Classification: Full Time / 80 Hrs./Tribal** **(P) $47,840.00/$23.00 (AP) $52,832.00/$25.40**
Qualifications:	Education: High School Diploma or an Associates or Bachelor's Degree in Public Health, Nursing, or Early Childhood Education or willing to take classes in Public Health or Early Childhood. Experience: Must have worked in Early Childhood setting. Experience implementing Federal, State, and local health guidelines (OSHA) and conducting safety inspections. Excellent communication skills. Familiar with web-based tracking to monitor immunization screening and safety logs. Responsible for overseeing the organization and administration of the program's health services including medical, dental, and nutrition. Must pass a Criminal Background check. Have a valid Utah State Driver License and obtain a Tribal Driver License. Must pass a pre-employment drug screening.	

Announcement# 2026-147	**Position:** Land Use Specialist **Department: Natural Resource Department**	**Classification: Full Time / 64 Hrs./Tribal** **(P) $35,000/$21.03 (AP) $38,801/$23.31**
Qualifications:	Education: High School Graduate or GED. Experience: Up to three to four years of experience in related field. Office experience is a plus. Strong knowledge of computers and good keyboarding skills, familiar with Microsoft Office Suite, Google Earth and ArcGIS Program. Be familiar with reading and writing legal descriptions and interpreting topographical maps. Has worked with Xtiri program. Assist the Director and Rangers. Be familiar with Ordinances. Have the ability to handle questions and complaints in a professional manner and refer individuals to the appropriate supervisor. Must be dependable and prompt to work station, be well-organized, detailed oriented and self-motivated.	
Announcement# 2026-148	**Position:** Probation Officer (2) **Department: Adult Probation & Parole**	**Classification: Full Time / 64 Hrs./Tribal** **(P) $38,000/$22.83 (AP) $40,000/$24.03**
Qualifications:	Education: High School Graduate or GED. Experience: Office experience is a plus. Knowledge of community resources to assist individual's supervising. Knowledge of Microsoft Word and Excel. Some knowledge of Tribal Law is a plus. Assist law enforcement if called upon. This position requires working in an office and court room setting. Probation Officer will perform duties that offer support to the Ute Tribe's Adult Probation & Parole through management of designated tasks. Works under the supervision of the Adult Probation and Parole Director. Never been convicted of a felony. Must have valid Utah State Driver License and qualify for a Tribal License permit; driving history must meet insurance carrier requirements. Must pass a Criminal Background check. Must be able to keep Strict Confidentiality.	
Announcement# 2027-01	**Position: Realty Oil and Gas Specialist** **Department: Energy & Minerals/Land Division**	**Classification: Full Time / 72 Hrs./Tribal** **(P) $39,312/$21.00 (AP) $43,056/$23.00**
Qualifications:	Education: High School Diploma or equivalent G.E.D. Experience: Incumbent must possess the ability to use a personal computer and be proficient in typing and in computer programs such as Microsoft Word and Excel. Incumbent must possess knowledge of the use of office equipment such as a fax machine, calculator, scanner & copier. Must also be skilled and know oil & gas terms. Must have strong written and oral communication skills and be able to relate highly technical and sometimes controversial information to a wide variety of people under conditions that are sometimes confrontational. Incumbent must possess solid research and analytical skills. The incumbent must possess a valid Utah Driver's License, pass a drug-screen examination, and pass a background check with the Ute Tribe Personnel Office.	
Announcement# 2027-02	**Position: Realty NEPA Assistant** **Department: Energy & Minerals/Land Division**	**Classification: Full Time / 72 Hrs./Tribal** **(P) $39,312/$21.00 (AP) $43,000/$22.97**
Qualifications:	Education: High School Diploma or equivalent G.E.D. Experience: Incumbent must possess the ability to use a personal computer and be proficient in typing and in computer programs such as Microsoft Word and Excel. Incumbent must possess knowledge of the use of office equipment such as a fax machine, calculator, scanner & copier. Must also be skilled and know oil & gas terms, such as legal land terms, primary terms, bonus payments, rentals, royalty, etc. Must have strong written and oral communication skills and be able to relate highly technical and sometimes controversial information to a wide variety of people under conditions that are sometimes confrontational. Incumbent must possess solid research and analytical skills to evaluate lease proposals and prepare an abstract record title. The incumbent must possess a valid Utah Driver's License, pass a drug-screen examination, and pass a background check with the Ute Tribe Personnel Office.	
Announcement# 2027-03	**Position: Conservation Officer** **Department: Fish & Wildlife**	**Classification: Full Time / 80 Hrs./Tribal** **(P) $41,000/$20.00 (AP) $46,333/$22.27**
Qualifications:	Education: High School Diploma or equivalent G.E.D. Experience: Knowledge of Federal Law, State Law, and Tribal Law pertaining to Fish & Wildlife Management. Working knowledge of tribal land boundaries and main second roads. Knowledge of Law Enforcement Principles and Procedures. Knowledge of operating Firearms, GPS, Computer skills. The Ability to enforce Law and Ordinance pertaining to Fish and Wildlife Management. Ability to work in rugged terrain for prolonged period of time. Complete daily reports, mileage reports. Ability to effectively communicate verbally and in writing. Remains on call twenty-four hours a day. Will be required to attend Conservation Enforcement Academy and or acceptable Law Enforcement Training Mandatory within 1 year of employment. Must be 21 years or older. Must possess a valid Utah Driver License able to obtain a Tribal Driver License.	

Announcement# 2027-04	**Position: Conservation Dispatch** **Department: Fish & Wildlife**	**Classification: Full Time / 80 Hrs./Tribal** **(P) $33,280/$16.00 (AP) $37,440/$18.00**
Qualifications:	Education: High School Diploma or equivalent G.E.D. Experience:. Must be able to follow written/verbal instruction. Ability to understand and apply applicable rules, regulations, policies and procedures. Must be able to speak clearly and listen effectively. Ability to operate ratio-teletype, two-way radio and other related communications equipment. Ability to learn and use Law Enforcement Radio Ten Signals. Ability to effectively communicate verbally and in writing. Individuals must be a high moral character, have ability to work in a stressful situation; have capacity for effective public relations; be honest, trustworthy and possess sound judgement. Must be able to clear a background clearance. Must possess a valid Utah driver License Preferably Class C. will be expected to conduct themselves in a manner in accordance with department Code of Ethics, polices a standard both on and off duty. Will be required to work extra hours during Hunting Season.	
Announcement# 2027-05	**Position: Compliance Officer** **Department: Energy & Minerals**	**Classification: Full Time / 64 Hrs./Tribal** **(P) $32,997.12/$19.83 (AP) $34,993./$21.03**
Qualifications:	Education: High School Diploma/equivalent (some college preferred) Experience: 1-year knowledge of governmental (Federal and Tribal) energy regulations. Ability to understand energy resource, analysis, and evaluate documents in the oil and gas industry. Business Organizational skills. Strong communication and interpersonal skills. 1-year computer skills (Microsoft Word/Excel) 1-year experience with map reading and legal description (township & range). Distinguish difference between contracts, ROW's lease and Business License, and perform periodic inspections of materials or files in order to ensure correct placement, legibility and proper conditions. Must be able to work independently and be able to take direction from supervisor. Must be 21 years of age. Pass a criminal background check. Must pass a pre-employment drug test. Must have a valid Utah Driver License and be able to obtain a Tribal License.	
Announcement# 2027-06	**Position: Administrative Assistant** **Department: Human Resource**	**Classification: Full Time / 64 Hrs./Tribal** **(P) $38,000.00/$22.83 (AP) $40,000.00/$24.03**
Qualifications:	Education: High School Diploma or G.E.D Experience: Must be familiar with all office equipment, fax, copier machine, calculator, and scanner. Must be knowledgeable and able to work with ADP. Familiarity with employment law and the Ute Tribe Personnel Manual are a plus. Apply Laws, Rules, and Regulations to individual cases. Strict Confidentiality is required. Ability to communicate effectively at a level required for successful job performance. Assist with Tribal Driver Licenses, Post job openings on job boards and company sites. Help with compliance and audits. Must be self-motivated. Must have a valid Utah State Driver's License and qualify for a Tribal License permit. Must pass a pre-employment drug test. Must pass a Criminal Background Check.	
Announcement# 2027-07	**Position: Wildlife Tech II** **Department: Fish & Wildlife-Big Game**	**Classification: Full Time / 64 Hrs./Tribal** **(P) $26,000/$15.62 (AP) $28,000/$16.82**
Qualifications:	Education: Must have High School Diploma or GED. Experience in wildlife or related natural resources field. College education in science related field is preferable. Experience: Working knowledge of Federal, State and Tribal laws and ordinances pertaining to fish and wildlife management departments. Working knowledge of Tribal boundaries. Must know Uintah & Ouray Reservation Boundaries. The ability to perform strenuous manual tasks in all types of weather conditions and environmental conditions including adverse conditions for extended periods and at various elevations. Ability to lift moderately heavy items weighing over 50lbs. Communicate effectively, both orally and in writing, at a level required for successful job performance. Willingness to pursue higher education and technical training necessary for the performance of any and all duties. Must poses a valid Utah State Driver License and qualify for a Ute Tribe Driver License. Driving History must meet insurance carrier requirements. Must pass a Criminal Background Check. Must be 21 years of age and older. Must not have been convicted of a felony or domestic violence. Must not be restricted from owning, possessing or otherwise restricted from firearms.	

Announcement# 2027-08	**Position: EMD BIA ROW Realty Specialist** **Department: Energy & Minerals Department**	**Classification: Full Time / 72 Hrs./Tribal (P)$36,000/$19.25(AP)$40,000/$21.39**
Qualifications:	Education: Must have a High School Diploma or equivalent GED. Experience: Incumbent must be proficient in typing and computer programs such as Microsoft Word and Excel. Incumbent must possess knowledge in the use of office equipment such as fax machine, calculator, and copier. Must also be skilled and have knowledge base of the legal description, township, range, sections, and meridians. Must have strong written and oral communication skills and be able to relate highly technical and sometimes controversial information to a wide variety of people under conditions that can be stressful. Incumbent must possess solid research and analytical skills to evaluate ROW applications. Must possess the skill to work independently or with little supervision. Must possess a Valid Utah Driver License, Pass a Criminal Background check.	
Announcement# 2027-09	**Position: Vulnerable Adult Services Lead** **Department: Ute Family Services**	**Classification: Full Time / 80 Hrs./Tribal (P)$65,000/$31.25(AP)$70,000/$33.65**
Qualifications:	Education: Bachelor's Degree in Social Work, gerontology, psychology, sociology, counseling, criminal justice, public administration, or a related human services field required; Master's Degree and LCSW preferred. Experience: The Vulnerable Adult Services Lead (VASL) provides day-to-day leadership, supervision, and case oversight for Family Services staff who respond to the abuse, neglect, self-neglect, abandonment, and financial exploitation of vulnerable adults. Conduct regular individual supervision team meetings, and case consultations to review safety concerns. Will provide immediate supervisory consultation during emergencies, high-risk field situations, suspected criminal conduct, capacity-related concerns, and cases involving significant legal or ethical issues. Maintain professional boundaries, protect confidential information, model ethical conduct, and promptly address or disclose actual or potential conflicts of interest.	
Announcement# 2027-10	**Position: Emergency Management Director** **Department: Emergency Management**	**Classification: Full Time / 64 Hrs./Tribal (P)$63,000/$37.86(AP)$65,000/$39.06**
Qualifications:	Education: Bachelor's Degree in Emergency Management, Occupational Safety and Health, Homeland Security, or a related field, or an equivalent combination of education, training, and relevant experience. Experience: Minimum of (3) three years of progressively responsible experience in emergency management. Experience working with Tribal governments or Tribal communities is preferred. Experience in workplace inspections, emergency response coordination, and budget development and management preferred. An equivalent combination of education, relevant training, and experience demonstrating the knowledge and abilities required for the position maybe considered. Completion of FEMA ICS-100, ICS-200, IS-700, and IS-800 training, or ability to complete within six months of hire. Emergency Management Director leads emergency preparedness, response coordination, and recovery efforts to protect Tribal members, employees, facilities, and essential services. Develop and coordinate safety training, emergency drills, and preparedness exercises for Tribal Employees and departments. Must have a Valid Utah Driver License and able to obtain a Ute Tribal License. Must Pass Criminal Background check and Drug screening.	
Announcement# 2027-11	**Position: Maintenance Laborer II** **Department: Maintenance**	**Classification: Full Time / 64 Hrs./Tribal (P)$32,000.00/$19.23(AP)$36,497.00/$21.93**
Qualifications:	Education: High School Diploma or GED. Experience: Some knowledge of the hazards and safety rules required in a maintenance environment. Be willing to learn the work skill methods, materials and equipment used in maintenance type of work. Perform a routine, carpentry, maintenance repairs and performs related work as required and functions on the training/permanent basis. Installs and repairs all the tribal buildings; damages & fixtures in the tribal buildings and will respect the privacy of the property of the tribal departments. Instruct, leads and orients lesser trained personnel as required. Performs and assists in related work as required and able to lift 100lbs or more. Must pass a Criminal Background check. Must have a Valid Driver License and able to obtain a Ute Tribal License. Must pass a pre-employment drug test.	

Announcement# 2027-12	**Position: Cyber Security Engineer** **Department: IT Department**	**Classification: Full Time / 80 Hrs./Tribal** **(P)$125,000/$60.09(AP)$130,000/$62.50**
Qualifications:	Education: Bachelor's Degree in Computer Technology, Information Technology, Computer Science, Cybersecurity, or a closely related field. Minimum of 2 years of information Technology experience. CC Certification required. Experience: Minimum of 5 years of information Technology experience, CC Certification required. The Cyber Security Specialist is responsible for protecting the organization's computer systems, networks, and data from cyber threats. Develop and maintain cybersecurity awareness, phishing prevention, and safe computing practices. Maintain compliance with applicable federal, state, tribal, and organizational security requirements. Troubleshoot hardware, software, network, and security-related issues. Perform other related duties as assigned. Must pass a pre-employment drug test.	
Announcement# 2027-13	**Position: Executive Director** **Department: Administration**	**Classification: Full Time / 64 Hrs./Tribal** **(P) DOE**
Qualifications:	Education: Master Degree in Public Administration or Business Administration and/or equivalent. Need to have (2) years managerial and supervisory skills. Experience: Working knowledge of Tribal Management, Thorough knowledge of Tribal Organization. Ability to communicate effectively at a level required for successful job performance. Ability to interpret and explain tribal ordinances, government bills, legislation, regulation to a wide variety or individuals and groups. This is an advanced working level. Incumbent works under the general guidance and direction of the Tribal Business Committee. The incumbent must also deal with residents, members of the public, and staff in a courteous and respectful manner. Must possess a valid Utah State Driver License and qualify for a Ute Tribe Driver License Driving history must meet insurance carrier requirements. Must pass a pre-employment drug test and take a random drug test when required. Must pass a Criminal Background check.	